## REPUBLIC OF RWANDA

Kigali on 14 W 2019,

Nº 0398



MINISTRY OF ENVIRONMENT P.O. Box 3502 Kigali

Resident Representative UNDP Rwanda 4 KN 67st. P.O Box 445 Kigali- Rwanda

Dear Sir/Madam,

proceed for KR Syntan

RE: Request of funds for the Quarter for the Strengthening Institutional Capacity of the ENR Sector (MoE) project.

We hereby submit to you a request of Funds for the quarter (January 2019 to March 2019) for the new above mentioned project under the Ministry of Environment. The amount requested is Frw 85,827,550 (Eighty-Five Million Eight Hundred Twenty-Seven Thousand Five Hundred Fifty Francs only).

Attached is the FACE form requested funds and a copy of the Project Annual work plan for the year 2019.

We thank you for your continued support and collaboration.

Fatina MUKARUBIBI Permanent Secretary

<u>Cc</u>:

Hon. Minister of E nvironment

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Programme Code & Title:
Project Code & Title:
Responsible Officer(s):
Implementing Partner: Funding Authorization and Certificate of Expenditures Country: RWANDA

OUT16275 STRENGTHENING INSTITUTIONAL CAPACITY OF ENR SECTOR (MoE)

OUT16275 SUPPORTING MOE

Falina MUKARUBIBI

MINISTRY OF ENVIRONMENT

REPORTING

REPORTING

UN Agency: UNDP

Date: 13-Mar-19

Type of Request:

• Direct Cash Transfer(DCT)

□ Reimbursement

□ Direct Payment

REQUESTS/ AUTHORIZATIONS

lotal	Project Management by SPIU including M&E	Project Management	Conduct awareness raising campaign on environmental crimes (Quarterly activity 1) Monitoring, inspection and operations	2.8 Implement the actions from the environment crime mapping report for effective enforcement (Quarterly activity 1)	Capacity building of districts on the human-centered design approach to the GV toolkit (Quarterly activity 1)	2.4 Capacity building of NIRDA to strengthen the green technology research and setting up of the Environment and Climate Change Innovation Centre (Quarterly activity 1,2,3,4,5,6)	Output 2. Green Growth and Climate Resilience Strategy implemented in selected sectors	Conduct 1 baseline study for the RBME System (Quarterly activity     System (Quarterly activity)	Strengthen and operationalize the ENR sector RBM&E system with technical assistance to manage and trouble shoot the RBM system (Quarterly activity 1)	Output 1: ENR sector capacities enhanced to optimize and scale up sustainable and climate resilient management of natural capital resources	Activity Description from AWP with Duration	Activity Description from AWP with Duration
	71400		75700	71615	75700	75700		71300	71405			Coding for UNDP
0												Authorised Amount  A
0		A.				-						Actual Project Expenditure B
												Expenditures accepted by Agency
0			· .								1,520	Balance D≈A-C
85,827,550	50,593,200		9,034,500	9,034,500	903,450	9,034,500		3,613,600	3,613,800			New Request Period & Amount  Mar-19  E
												Authorised Amount
												Outstanding Authorised Amount  G = D + F

Date Submitted: 13/03/2019

Name:

Fatina MUKARUBIBI

Title: Permanent Secretary

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

v The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.

The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made

FOR AGENCY USE ONLY:
FOR ALL AGENCIES Mordela re Mynntus Hend SEU 15,03,209 Less: Liquidation Amount DCT Amount Reference: CRQ ref. no., Llquidation ref. no. .iquidation Information Activity 2 Total New Funding Release FOR UNFPA USE ONLY



	CHECK LIST FOR	NIM DIS	SBURSEMENTS	- Advances	and Dire	ct Payment				
	10 may 1 may		NIM Proj	ects						
Project Title:	Strengthening Institutional Capacity of ENR Sesctor (MoE)		Project No.:		#001162	75	Output N	o.: #113504;113505	;113507	
Implementing P	artender(IP)/Vendor Name: REMA						Vendor II	D: 6135		
Related Voucher	No. (Liquidation): # Journal Voucher No. #5737:					Advance A Amount :	mount :85,	827,550 RWF		Cleared
	Programme Section						Quality Con	trol		
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AND THE PROPERTY OF THE PROPER	Step 1 - Programme Officer/Analyst						Step 3 - M	<u>su</u>		
Name:	Hyesu YOON ATTACKT		Name:							
Date:	15/03/2019		Date:							
Signature:			Signature:							
Comments:			Comments:		<u> </u>					
	Programme Section					Арр	roving Aut	hority		
Control of the Contro	Step 2 - Head of Unit					Ste	4 - RR/CD	/pco		
Name:	Madeleine NYIRATUZA		Name:		<	Della	en l	2 L.		
Date:	15.03.2019		Date:		19	15.	201	9.		
Signature:	Atau		Signature:					W		
Comments:			Comments:							
Check List				Approval	Authority	MSU			Comments	
CHECK USE		Yes	Programm No	e N/A	Yes	No	N/A			
1. Advances									16.	
	(For initial request for NIM Advance) A letter from the IP notifying UNDP of details of a separate									
	designated local currency bank account for the								•	
1.1	project including specimen signatures of the signatories of the bank account (at least two) and									
	detailed records of authorized personnel and sample									
	signatures. The advance request letter is addressed to UNDP		ļ	<u> </u>	ļ	<b></b>	ļ			
1.2	Country Director and signed by authorized signatory	,								
1.2	of the IP or designated Project personnel.									
***************************************	The FACE form correctly filled and signed by an	h /								
1.3	authorized signatory of the IP	Ľ								
1.4	The Financial Report covers the period of the advance.			<u></u>						
1.5	The Financial Report is arithmetically accurate			l-						
1.6	The report includes the project cash book, bank			1-						
	statement and monthly bank reconciliation	ļ			<u> </u>					
1.7	At least 80% of the previous and 100% of earlier advances have been liquidated			1						
1.8	The advance requested is aligned to the quarterly work plan	ン								
1.9	Recorded expenditures in Atlas match supporting documents.			レ						
1.10	Financial report liquidated in Atlas			~				.,,		
2. Direct Payme	nt .									
2.1	The activity authorized in the AWP or by a Steering Committee minutes in case not in the AWP									
2.2	The FACE form correctly filled and signed by an authorized signatory of the IP									
	The direct payment based on a signed contract									
72 1	between the IP and the third party									
2.4	If there is no signed contract, and explanatory note with supporting documents for the payment request is provided									
2.5	The vendor available in ATLAS or a duly filled vendor registration information is submitted									
2.6	Thee sufficient supporting documents for the payment attached to the FACE form									

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Instruct Capital resources    Instruct Capital resources	10,000	MaE	Eight Districts are covered	r of Environmental Committees			×	Training of Environmental Committees for environmental law enforcement	2.9 Conduct awareness raising campaign on environmenta crimes
Inatural capital resources  Inatural capital resources  Inatural capital resources  Inatural capital resources  Indicators  Inatural capital resources  Indicators  Indicators	10,000	MoE	Eight Districts are inspected	inspections and operation			×	Joint inspections and operations	2.8 Implement the actions from the environment crime mapping report for effective enforcement
Finatural capital resources    Planned budget (1959)   Indicators   Implementing Partner   Provide Budget (1959)   Indicators   Implementing Partner   TOTAL		MoE	2	Number of Contracts signed				Procuring a 4x4 pick up car and office equipmer Laptops, printers and scanners	2.7 Continued technical support to the Rwanda Investigation Bureau (RIB) environment unit
Finatural capital resources  Indicators  Annual Target  Implementing Partner  Planned Budget (USS)  Indicators  Annual Target  Implementing Partner  From MoE  From MoE  From MoE  Genucliant  From MoE  Genucliant  From MoE  Genucliant  Genucliant in piace  document  MoE  Genucliant  Genucliant in piace  MoE  A Trainings conducted  A Trainings conducted  MoE  Genucliant  Genucliant  Genucliant in piace  MoE  A Master plant for Westmoss Management in Kgall Commentation; 4) Extent to which the Cleaner Production and Climate Innovation Centre is strengthened on green technology transfer resources and strategies; 3) A Master plant for Westmoss Management in Kgall Commentation; 4) Extent to which the Cleaner Production and Climate Innovation Centre is strengthened on green technology transfer on the GVI costilut diaggregated by sex of the head of household; 7) Extent to which the GVI costilut in place  MoE  MoE  MoE  MoE  MoE  MoE  MoE  Mo	1,000	МоЕ	50 staff trained			×		Capacity building trailing for the District Technicians in charge of Rural and University Settlements and District Environmentalists in Kayonza, Gatsibo, Myagatare, Bugesera, Rulindo, Gaikenke, Musante, Burera	2.6 Capacity building of districts on the human-centered design approach to the GV toolkit
Finatural capital resources    Planned Budget (USS)		МоЕ	Consultant in place	Contract with a Consultant	i			Hiring a Consultant to conduct baseline assessment for the existing IDP greeni Villages o Nyagatovu/Kitatigurwa (Kayonza & Rwamagana)	2.5 Conduct a baseline study on existing and upcoming IDPs' green components and develop a replicable training program
Finatural capital resources  Finatural capital resources  Indicators  Annual Target  Annual Target  Inplementing Partner  TOTAL  % of EWR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision  freshings conducted  A Trainings conducted  A Trainings conducted  A Trainings conducted  ANDE  Baseline study report  Validated  MOE  MOE  MOE  MOE  MOE  MOE  MOE  MO			12	Number of technology transfer workshop conducted				Diseminate findings of new technologies	
Finatural Capital resources  Indicators  Annual Target  Annual Target  Implementing Partner  TOTAL  X of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision for which a Consultant  Annual Target  Annual Target  Implementing Partner  TOTAL  X of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision for which the Consultant in place  MoE  MoE  MoE  MoE  MoE  MoE  Genument  Service in the Wellands Management in Kgall City report  Wellands Master plan for Wellands Management in Kgall City mentalising from green components based on the SO voolks, disaggregated by sex of the head of household; 7) Extent to which the Cornultant in place  MoE  MoE  MoE  MoE  MoE  MoE  MoE  Mo	70,000	,	2	Number of trainings carried out (for NIRDA & CPCIC Staff and partners)		*	+-+	Carry out trainings on Green Technologies	
Finatural Capital resources  Indicators  Annual Target  Implementing Partner  TOTAL  X of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision for landings conducted  A Trainings conducted  MoE  Consultant  Consultant in place  with a Consultant  Consultant in place  with a Consultant  Consultant in place  MoE  MoE  MoE  MoE  MoE  MoE  MoE  Mo	10 000	M Non	sectors)			×	ă.	technologies and climate innovation Conduct two workshop to discuss on the draft ro map and training material developed	
Indicators  Annual Target  Inplementing Partner  Planned Budget (USD) Indicators  Annual Target  Implementing Partner  TOTAL  Yof EMR KMI and non-KMI baseline and monitored data available at a set frequency in the RBM&E system for improved decision frainings conducted  A Trainings conducted  A Trainings conducted  A Trainings conducted  Annual Target  MoE  MoE  MoE  MoE  MoE  MoE  MoE  Mo			1 Constitution and should	ational framework of CPCIC is in		× ×	5 °	Formalize the institutional frame work of the Cleaner Production and Climate Innovation Cent (CPC)C)  Develop road map and training materials on Gre	2.4 Capacity building of NIRDA to strengthen the green technology research and setting up of the Environment and Climate Change Innovation Centre
Indicators  Annual Tanget Implementing Partner  Finatural capital resources  Annual Tanget Implementing Partner  TOTAL  K of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision of trainings conducted  A Trainings conducted  MoE  MoE  MoE  MoE  MoE  MoE  MoE  Mo		MoE	Consultant In place				×	Hire a Consultant	2.3 Technical support to conduct a comprehensive study including a cost benefit analysis of imposing an age limit or imported wehitels and scoping study on introduction of a carbon teax to the transport sector to reduce air poliution in Rwanda
finatural capital resources  Annual Target Implementing Partner  Indicators  Annual Target Implementing Partner  TOTAL  Sof ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision for inhings conducted  A Trainings conducted  MoE  MoE  MoE  MoE  MoE  MoE  MoE  Mo	,	Moe	Consultant in place				×	Hire a Consultant	2. 2 Dovelog a Master plan for Wetlands Management in Kigali City, including categorization of wetlands, Kigali City, including categorization of wetlands management plan of specific wetlands and resource mobilization for further implementation
Indicators  Annual Target Implementing Partner  Finatural capital resources  Annual Target Implementing Partner  Foral  K of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision of trainings conducted  A Train		Woe	Consultant in place				×	Hire a Consultant	2.1 Review the Green Growth and Climate Resilience Strategy (GGCRS) with stakeholders using foresight methods
finatural capital resources  finatural capital resources  Annual Target Implementing Partner TOTAL  % of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RSM&E system for improved decision for rainings conducted  4 Trainings conducted MoE  Gocument Consultant in place  MoE  MoE  MoE  MoE  MoE	rtlands Management in Kigali City d on green technology transfer and pid; 7) Extent to which the GV toolkit is	trategles; 3) A Master plan for We Innovation Centré is strengthene tted by sex of the head of househo	id priority sector policies and single priority sector policies and Climate Cleaner Production and Climate don the GV toolkit, disaggregations;	malyes used to develop or review ENK an Implementation; 4) Extent to which the Cy benefiting from green components based to see newly mobilised from the GCF (US\$ mices newly mobilised from the GCF).	r further ges newly of resoun	ram po fel villag mount o	ation in and right property model A. 3) A.	in a sinculu in selected 357; 2] & of recomment if specific wetlands and resource mobilization plaid emitigation technologies; 6) # of households in II ewiloped by ENR sector 2) approved by the ND	developed, including autgorization of wetlands, mgt plan a operations; 5) Number of SMEs that acquired climate chan utilised in IDP model villages; 8) # of GCF project proposal
Finatural capital resources  Annual Target Implementing Partner TOTAL  ** of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision for lainings conducted  A Trainings conducted  A Trainings conducted  A Trainings conducted  A Trainings conducted  A MoE  MoE  MoE	000,8							rategy implemented in selected sectors	Output 2: Green Growth and Climate Resilience S
Finatural capital resources  Annual Target Implementing Partner TOTAL  Wolf ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision frainings conducted  A Trainings c	4,000	MoE	Baseline study report validated				×	Workshop to identify and prioritize baseline studies the RBM&E system	1.3 Conduct 1 baseline study for the RBM&L system Total Budget for Output 1
nnormy Transformation  f natural capital resources  Annual Target Implementing Partner  Planned Budget (USD)  Indicators Annual Target Implementing Partner  TOTAL  W of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision  f trainings conducted A Trainings conducted MoE		MoE	Consultant in place		11		<del></del>	Hiring a Consultant to Customize the RBM Syste for collecting and analysing data for RBM&E System	1.2 Capacity building on general RBM and use of system to effective reporting
f natural capital resources  Indicators  Annual Target Implements of ENR KPI and non-KPI baseline and monitored data available at a set free	4,000	МоЕ	4 Trainings conducted				×	Organize trainings with ENR sector Personnel, DRTs, SDTs in charge of capacity building for a separate trainings	1.1 Strengthen and operationalite the ENR sector RBM&E system with technical assistance to manage and trouble shoot the RBM system
unting Partner	system for improved decision		and monitored data available	d; 2) % of ENR KPI and non-KPI baseline a nents	ordinate et statem	on is co	entati les and	d natural resources sector strategic plan impien r to develop and implement environmental poli	Output Indicators: 1] Extent to which the environment a making; 3) # of ENR sector institution staff applying gend
Annual Variation	TOTAL	mpremental rather	The state of the s		Mar	n Feb	<u> </u>		And in the special property of the second control of the second co
A/ORK PLAN FOR: Strengthening Capacities of the Environment and Natural Resources (ENR) Sector for Green Economy Transformation  PERIOD: Y1: 01 Jan to 31 March 2019 Jan Feb Mar Sources  Dutput 1: ENR sector capacities enhanced to optimize and scale-up sustainable and climate resilient management of natural capital resources	Planned Budget (USD)		Annual Transaction	Indicatore	AME	TIME FR	T	Quarterly Activities	Activities
LAN FOR:	AND THE PERSON WITH A PERSON PROPERTY OF THE PERSON PROPERTY PROPERTY OF THE PERSON PROPERTY PROPERTY PROPERTY PROPERTY PROPERTY PROPERTY			nt of natural capital resources	nageme	nt mar	esilie	size and scale-up sustainable and climate	Output 1: ENR sector capacities enhanced to opti
					Mar	n Feb	10		ارا
			The state of the s	n Economy Transformation	or Gree	ector fo	NR) Se	he Environment and Natural Resources (E	WORK PLAN FOR: Strengthening Capacities of

design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and strategy development, communication and outreach services with particular support to quarterly call for Output 3: National and local public institutions, CSOs, private sector technical capacities are strengthened to effectively and efficiently manage green growth financing mechanisms to share progress and achievements of the fund with 3.1 Organise technical inputs from subject matter Output Indicators: 1) Cumulative volume of finance [USS millions] mobilitied through FONERWA for climate and environment purposes; 2) Fund disbursement proportion [%] to 1) CSO, 2) Private sector, 3] public institutions; 3) Percentage of new quality proposals approved for funding 1) public sector 2) private sector 3) CSO; 4) % of projects whose emerging lessons (both positive and negative) have been collated and disteminated by the FMT for knowledge sharing; 5) % of active projects reporting data of sufficient quality to 2.10 Develop Project Identification Form (PIF) on waste 3.8 Quality assurance and monitoring of FONERWA funded web-based platform for FONERWA (MIS, website) 3.3 Support FONERWA capacity for communication Develop Five year domestic, bilateral and multi-lateral specialists, including support to FONERWA on project Total Budget for Output 2 management in Rwanda Project Management Total Budget for Output 3 projects to improve the implementing status reports and organize bi-annual portfolio review workshops 3.7 Conduct annual review sessions, produce bi-annual (nowledge platform and best-practice exchange sessions 3.6 Establish a system to integrate Knowledge Management within project cycle leveraging on the 3.5 Technical support to establish and maintain integrated upport to sectors in proposal development and Resource 3.4 Roll out the programmatic approach through TA esource mobilisation strategy atisfy FONERWA monitoring and evaluation system roject Management by SPIU including M&E otal Budget for Project Management roject Management for FONERWA INDP Direct Project Cost Quality assurance and monitoring of FONERWA funded projects to improve the implementation status support different sectors in proposal development Hire consultant to Develop five year domestic, bilateral and multi-lateral resource mobilisation design,implementation and monitoring to strengthen resource mobilization and new Hire a Consultant Organize workshop to share progress and achievements of the fund with stakeholders Hire consultants and contractual skilled staff to improve communication and outreach services with particular support to quarterly call for M&E of project activities M&E of project activities integrate Knowledge Management within project cycle leveraging on the knowledge platform and Hire consultants to Establish and maintain strategy Hire consultants and contractual skilled staff to M&E of project activities best-practice exchange sessions Hire consultants and contractual skilled staff to (MIS, website) integrated web-based platform for FONERWA Hire consultants and contractual skilled staff to support FONERWA on project and Resource Mobilisation roposal sessions sancing mechanisms and trainings × × × × × × × × \* × × × PIF ready to be submitted to GEF

× Secretariat × \* × × × % of projects whose emerging lessons (both positive and negative) have been collated and disseminated by the FMT Percentage of new quality proposals approved for funding

1) public sector 2) private sector 3) CSOs M&E Reports M&E Reports M&E Reports % of active projects reporting data of sufficient quality to satisfy FONERWA CSO, 2) Private sector, 3) public for climate and environment purposes for knowledge sharing millions] mobilized through FONERWA Cumulative volume of finance [USS monitoring and evauation system Fund disbursement proportion [%] to 1) PIF Report 99 0.5 8 FONERWA FONERWA FONERWA FONERWA FONERWA FONERWA FONERWA **FONERWA** FONERWA UNDP MoE Mot

21,600

15,000

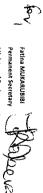
15,000

20,000

2,000

3,000

31,000



Ministry of Environment

MISTRY OF

Rwanda Green Fund FONERWA Chief Executive Officer

PO HIME BRIGHT

Stephen Rodriques UNDP Rwanda UNDP Resident Representative

196,100

56,000

88,600

7,000

5,000

11,000

1,500

Approved by: